



## Bugle School

### SEND Information report and Local Offer September 2023 – July 2024

Bugle School is an inclusive school and welcomes all children of any ability or disability. Children's abilities vary over a wide range, and many children have times, whether temporary or long term, when they need extra support.

Our local school offer details the provision that we provide within the school and the services that we access in order to appropriately meet the needs of all children, including those with additional needs and disabilities.

Staff are involved in monitoring and evaluating the provision provided and are collectively responsible for the successful implementation of the offer to ensure success and achievement for all pupils.

SEN Policy

[Please click here](#)

For a link to our policy section

Link to our school's Equality and Diversity Policy

[Please click here](#)

For a link to our policy section

Link to our school's Accessibility Plan/Policy

[Please click here](#)




**Name of the Special Educational Needs/Disabilities Coordinator: Louisa Baxter**

**Contact details:**

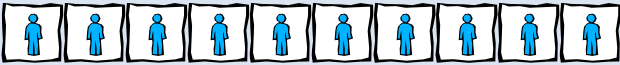
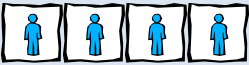

**Bugle School, Fore Street, Bugle Cornwall PL26 8PD**

## The levels of support and provision offered by our school

### 1. Listening to and responding to children and young people




Whole school approaches The universal offer to all children and YP.	Additional, targeted support and provision	Specialist, individualised support and provision
		
<ul style="list-style-type: none"> <li>The views and opinions of all children are valued.</li> <li>Student voice is heard through:                             <ul style="list-style-type: none"> <li>- class discussions</li> <li>- PSHE lessons</li> <li>- School Council</li> <li>- Celebrations of pupil achievements both inside and outside of school</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>Children with SEND are able to share their views with others.</li> <li>Children have opportunity of share their views at reviews.</li> </ul>	<ul style="list-style-type: none"> <li>We respond to children's views in the individual support we provide, and these views are an integral part of parent consultations, TAC meetings and SEN reviews.</li> </ul>

### 2. Partnership with parents and carers




Whole school approaches The universal offer to all children and YP	Additional, targeted support and provision	Specialist, individualised support and provision
		
<ul style="list-style-type: none"> <li>Bugle School works in partnership with all parents and carers.</li> <li>Where possible, we have an open-door policy.</li> <li>The parents/carers of all children are invited to attend parent/carer evenings and target setting days.</li> </ul>	<ul style="list-style-type: none"> <li>Families are invited to support and attend open afternoons, activities and celebration events.</li> <li>Families are invited to attend information sessions re supporting their young person at home e.g.</li> </ul>	<ul style="list-style-type: none"> <li>Parents/carers are supported in attending, and are actively involved in, all TAC meetings and SEN reviews.</li> <li>Parents/carer's views are an integral part of TAC meetings and SEN reviews.</li> </ul>

<ul style="list-style-type: none"> <li>• The school website enables parents/carers to understand more about what their child is learning.</li> <li>• Parents/carers know exactly who to contact if they have any concerns.</li> </ul>	<p>literacy (reading and phonics) and numeracy skills.</p> <ul style="list-style-type: none"> <li>• Parents are able to contact the school regarding concerns at any time.</li> </ul>	
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### 3. The curriculum

<p>Whole school approaches. The universal offer to all children and YP</p> 	<p>Additional, targeted support and provision</p> 	<p>Specialist, individualised support and provision</p> 
<ul style="list-style-type: none"> <li>• The curriculum is designed to ensure the inclusion of all children.</li> <li>• All children, regardless of their ability and/or additional needs, have full access to the curriculum.</li> <li>• Assessments are used to identify students who need specific interventions.</li> </ul>	<ul style="list-style-type: none"> <li>• Intervention packages are needs led.</li> <li>• The progress of children taking part in intervention is carefully tracked and the impact measured.</li> <li>• The intervention packages are adapted in light of student progress.</li> <li>• Small group intervention includes: <ul style="list-style-type: none"> <li>• Literacy – reading, phonics, spelling, writing.</li> <li>• Numeracy</li> <li>• Social skills</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• Students with special needs and/or disabilities can access the curriculum with adult support as appropriate.</li> </ul>


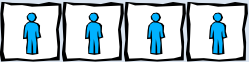

## 4. Teaching and learning

<p>Whole school approaches The universal offer to all children and YP</p> 	<p>Additional, targeted support and provision</p> 	<p>Specialist, individualised support and provision</p> 
<ul style="list-style-type: none"> <li>• The whole school uses approaches to teaching and learning, where differentiated teaching outcomes are used to ensure the progress of all children.</li> <li>• Lessons are carefully planned to include clear stages, regular progress checks and different learning styles.</li> <li>• Different level groupings are identified for each class and children are made aware that at least some of the time they will be seated in ability groups.</li> <li>• A range of learning styles are catered for.</li> <li>• Learning Objectives are displayed and discussed using “To Be Able To...”</li> <li>• Children’s work is marked using 'Pink to Practise' and 'Green for Great'. Children are given opportunities to respond to their marking comments.</li> <li>• Target cards are visible in classrooms and in literacy/numeracy book.</li> <li>• Literacy/numeracy is a priority for all staff: key vocabulary and key terms are displayed and discussed.</li> <li>• Alternative ways of recording are used.</li> </ul>	<ul style="list-style-type: none"> <li>• Class teachers and teaching assistants share information and lesson plans to ensure that children with SEND have targeted support and provision.</li> <li>• Teaching assistants/class teachers work with small groups to: <ul style="list-style-type: none"> <li>- ensure understanding</li> <li>- facilitate learning</li> <li>- foster independence</li> </ul> </li> <li>• If the class teacher is working with a small group the teaching assistant supports the class with tasks already set by the teacher.</li> <li>• Independent learning is supported by the use of technology, for example: <ul style="list-style-type: none"> <li>- laptops</li> <li>- i-pads</li> <li>- digital camera</li> <li>- talking tins/microphones</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• Personalised and highly differentiated work is provided enabling independent learning.</li> <li>• One-to-one support is in place for students who need more intensive support, e.g. for those with physical disabilities, sensory needs, speech and language difficulties, autism, severe literacy difficulties/dyslexia, etc.</li> <li>• Teaching and learning advice is sought from agencies and professional organisations.</li> </ul>




## 5. Self-help skills and independence

<p>Whole school approaches The universal offer to all children and YP</p> 	<p>Additional, targeted support and provision</p> 	<p>Specialist, individualised support and provision</p> 
<ul style="list-style-type: none"> <li>• Independence promoting resources are available in all classrooms (highlighters, dictionaries, picture dictionaries).</li> <li>• Technology is available to aid independence.</li> <li>• Regular use of ‘think-pair-share’ strategy to promote self-help skills and independence.</li> <li>• Interactive Working Wall displays support teaching and learning.</li> <li>• Children have access to visual timetables.</li> <li>• All children are encouraged to self-assess their work.</li> <li>• Homework support is available.</li> </ul>	<ul style="list-style-type: none"> <li>• Where teaching assistants are in the classroom they facilitate independence.</li> <li>• Children have personalised equipment to help them to learn, such as talking tins, coloured overlays and timers.</li> <li>• Children have access to: <ul style="list-style-type: none"> <li>- prompt cards</li> <li>- time out cards (where necessary)</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• Teaching assistants working one-to-one with students encourage them to be specific about what they need help with, along with asking them what they have done already to find the help for themselves.</li> <li>• Additional support is shared to build resilience in the young person, so that they have self-coping strategies when and if the teaching assistant is absent.</li> <li>• Personalised task boards, social stories and timetables are in place to support independence.</li> <li>• Communication is supported by the use of visual aids and Makaton.</li> </ul>




## 6. Health, wellbeing and emotional support

<p>Whole school approaches The universal offer to all children and YP</p> 	<p>Additional, targeted support and provision</p> 	<p>Specialist, individualised support and provision</p> 
<ul style="list-style-type: none"> <li>• PSHE lessons and assemblies include all children.</li> <li>• There is a named member of staff who coordinates provision for children with wellbeing, emotional, physical and mental health needs.</li> <li>• Bereavement support can be accessed.</li> <li>• Routine hearing and eyesight tests are carried out in Key Stage One.</li> </ul>	<ul style="list-style-type: none"> <li>• Time limited and monitored groups address: <ul style="list-style-type: none"> <li>- self-esteem</li> <li>- social skills</li> <li>- life skills</li> <li>- anger management</li> </ul> </li> <li>• 'Draw and Talk' intervention available to students facing challenging times.</li> <li>• Targeted 1:1 support is available for children who have experienced emotional challenge from qualified Trauma Informed Schools (TIS) practitioners.</li> </ul>	<ul style="list-style-type: none"> <li>• TAC meetings, Early Support meetings and reviews are supported by a range of agencies and professionals.</li> <li>• Boxall profiling or similar is used to match provision to need.</li> <li>• Additional support for students can be requested from a variety of agencies, e.g. <ul style="list-style-type: none"> <li>- Educational Psychology</li> <li>- Social Care</li> <li>- Penhaligon's Friends</li> </ul> </li> <li>• Children with specific medical needs have individual health care plans.</li> </ul>

## 7. Social interaction opportunities




Whole school approaches The universal offer to all children and YP 	Additional, targeted support and provision 	Specialist, individualised support and provision 
<ul style="list-style-type: none"> <li>All students have opportunities for social interaction, regardless of need.</li> <li>All children have access to trips and visits.</li> </ul>	<ul style="list-style-type: none"> <li>Social skills groups enable targeted children to receive support.</li> </ul>	<ul style="list-style-type: none"> <li>Students individually supported by TAs and are enabled to attend after school clubs.</li> <li>TAs use social stories with individual students.</li> </ul>

## 8. The physical environment (accessibility, safety and positive learning environment).

Whole school approaches The universal offer to all children and YP 	Additional, targeted support and provision 	Specialist, individualised support and provision 
<ul style="list-style-type: none"> <li>All areas of the school are accessible to everyone including those students with SEND.</li> <li>Children feel safe in an environment where bullying is absolutely minimal and dealt with effectively.</li> <li>There is a named child protection officer, 'Designated Safeguarding Officer' (and</li> </ul>	<ul style="list-style-type: none"> <li>Non-slip, non-breakable equipment available in practical lessons.</li> <li>Adapted PE equipment available.</li> <li>Some toilets adapted by height.</li> <li>Different sized chairs/tables/surfaces available.</li> <li>There are named adults who are 'Team-Teach' trained.</li> </ul>	<ul style="list-style-type: none"> <li>Specialist equipment enables disabled children to be independent.</li> <li>Individualised support to enable children to take part in activities.</li> </ul>




<p>deputies) and a named 'Child in Care' teacher.</p> <ul style="list-style-type: none"> <li>• Teachers focus on rewarding good behaviour to promote a positive learning environment.</li> <li>• The rewards and sanctions system is robust, displayed around the school and communicated to parents regularly.</li> </ul>		
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### 9. Transition from year to year and setting to setting

<p>Whole school approaches The universal offer to all children and YP</p> 	<p>Additional, targeted support and provision</p> 	<p>Specialist, individualised support and provision</p> 
<ul style="list-style-type: none"> <li>• There are strong links with feeder early years settings and secondary school. Teaching staff identify children who may need extra support at transition between settings and all year groups.</li> <li>• Taster days for children moving classes in the summer term and more shared activities run.</li> <li>• Taster days for children in year 5 and 6.</li> <li>• Two or more induction days for year 6 students.</li> </ul>	<ul style="list-style-type: none"> <li>• Support systems are in place for children who are particularly vulnerable at transition.</li> <li>• Children identified as possibly struggling with transition have additional visits in small groups.</li> <li>• A key-worker is in place to support this.</li> </ul>	<ul style="list-style-type: none"> <li>• The SENCo attends all annual EHCP reviews.</li> <li>• Children have a structured and gradual transition package from setting to setting. This ensure that they are very familiar with routines, key members of staff, running of the school day, environment, etc.</li> </ul>



10. The SEND qualifications of, and SEND training attended by, our staff

<p>To enable all children to have access to the curriculum, information and guidance, physical environment, school and wider community</p> 	<p>To enable targeted support and provision</p> 	<p>To enable specialist, individualised support and provision</p> 
<ul style="list-style-type: none"> <li>• Staff receive updates and training regarding special educational need.</li> </ul>	<ul style="list-style-type: none"> <li>• 2 fully qualified Trauma Informed School (TIS) practitioners.</li> <li>• All staff that work with children have had initial Trauma Informed Schools (TIS) training.</li> </ul>	<ul style="list-style-type: none"> <li>• 5 members of staff have Level 3 Multi Agency Child Protection.</li> <li>• EKLAN trained teaching assistant supports children with speech and language needs.</li> </ul>

11. Services and organisations that we work with:

Service/organisation	What they do in brief	Contact details
Educational Psychologist	The educational psychologist supports our school in understanding areas of SEN and works alongside the school in helping to support these children.	Via school
Speech and Language Therapist	The speech and language therapist works alongside our school to support children with speech/language needs.	See Family Information Service (FIS) website
Autism Spectrum Team	The autism education advisor works with the school to provide advice and	See FIS website

	guidance in supporting the needs of children with a diagnosis of autism.	
Child and Adolescent Mental Health Service (CAMHS)	CAMHS offer assessment and treatment when children have behaviour, emotional or mental health needs.	See FIS website
Mental Health Support Team	In school support from an education mental health practitioner who works with CAMHS.	Via school
Behaviour for Learning Lead (Aspire)	The behaviour lead offers advice and support when children exhibit challenging behaviour in school.	Via school
Cognition and Learning Service	The service works alongside our school to support children with dyslexia and training/advice for teachers.	See FIS website
School Nursing Service	The school nursing service provides confidential advice and support for children with health needs.	See FIS website
Parent Support Advisor	The parent support advisor can offer advice and support to parents for a wide range of issues.	Via school
Hearing Support Team	The service works with hearing impaired children and staff.	See FIS website.
Education Welfare Officer	The Education Welfare Officer works with the school, parents and pupils to support regular school attendance.	Via school

## 12. Pupil progress

Children are continually assessed during lessons to ensure that they are making progress. Summative assessment is made and recorded at the end of each half term. Teachers have pupil progress meetings with the Head Teacher and Lead Teacher to discuss individual children who require additional support or intervention.

## 13. How we know how good our SEN provision is

Provision is monitored through regular learning walks, scrutiny of books, pupil conferencing and monitoring visits. The SEN development plan focuses on adapting/improving provision for pupils. Interventions are regularly tracked and monitored to ensure that they are purposeful and having the required impact for pupils.

## 14. If you wish to complain

Should a parent feel their child's needs are not being fully met through the School Offer, they are asked to meet with the Head Teacher in the first instance to discuss their concerns.

**Cornwall's SEND Local Offer can be found on The Care and Support in Cornwall website: [SEND Local Offer](#)**

## Answers to Frequently asked Questions

### **How does Bugle School know if children/young people need extra help?**

Children are closely monitored and assessed on a regular basis. Any concerns will be raised with parents at the earliest opportunity.

### **Who is responsible for the progress and success of my child in school and what should I do if I think my child may have special educational needs?**

In school the class teacher has the day to day responsibility to ensure that your child is making good progress. In the first instance you are advised to meet with the class teacher to discuss your concerns. Class teachers are supported by the SENDCo and external agencies when necessary.

### **How will the curriculum be matched to my child's needs?**

Each class teacher will set work which is differentiated and matched to your child's needs. Where work is differentiated your child may have access to additional resources to support them in their learning or have the support of a teaching assistant when necessary.

### **How will I know how my child is doing and how will you help me to support my child's learning?**

School reports are sent home annually. Parents are strongly encouraged to attend target setting and parents' evening appointments throughout the year. However you are welcome to make an appointment at any time to see your child's class teacher to discuss their progress.

Parents are urged to listen to their child read at home on a regular basis and provide support for homework and spellings. In the Early Years parents are invited to attend sessions to understand the importance of supporting reading at home. Throughout the year 'Family Learning' workshops are run to support parents with their child's learning at home.

### **What support will there be for my child's overall wellbeing?**

It is important that every child feels happy, safe and emotionally well. We use the Jigsaw programme for Personal, Social and Health Education (PSHE) lessons throughout the school.

There are however times when children and parents may be facing difficult or challenging times. Our school staff are available to support families, please do get in contact with us so we can get the correct support. Where events may be affecting a young person's performance in school we are able to provide some one-to-one intervention.

### **How will my child be included in activities outside the classroom including school trips?**

Bugle School is a fully inclusive school and all children are expected to participate in class trips and visits, with appropriate adult support where necessary.

### **How will school prepare and support my child through the transition from key stage to key stage and beyond?**

Transition between year groups is planned and well supported each year for all children. At key transition points parents are contacted and invited to the many transition events that we hold in conjunction with feeder Early Years setting and secondary schools.

Children that require more support are highlighted at meetings during the run up to these times, such as TAC meetings and Annual Reviews/EHC Transfers, and additional support is planned well in advance.

### **Who can I contact for further information?**

The school secretary can be contacted for further information ([Lisa.Taylor@bugleschool.org.uk](mailto:Lisa.Taylor@bugleschool.org.uk)) and a school prospectus is available on the school website. You may also wish to speak to the Head Teacher or SENDCo for more information on our provision.

### **What should I do if I feel that the Local Offer is not being delivered or is not meeting my child's needs?**

Should a parent feel their child's needs are not being fully met through the School Offer, they are asked to meet with the Head Teacher in the first instance to discuss their concerns.

**How is your Local Offer reviewed?**

The School Offer will be reviewed annually or in line with changes to SEND legislation.